

# **Training Fund**

**Summary Plan Description** 

**Local 14-14B** 





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This booklet is the Summary Plan Description (SPD) for the Training Fund as of January 1, 2018. It's meant to help you understand how the Plan works. It doesn't change the official rules and regulations in the official documents, including the Trust Agreement and the collective bargaining agreements, that establish the Plan. Rights to benefits are determined only by referring to the full text of the official documents (available for your inspection at the Fund Office) or by official action of the Board of Trustees. If there is any conflict between the terms of the official rules and regulations of the Training Fund or the Plan it has adopted and this SPD, the official rules and regulations shall control. In addition, the Board of Trustees reserves the right, in its sole and absolute discretion, to amend or end the Plan at any time, subject to the terms of the applicable collective bargaining agreements.

### Introduction

The Local 14-14B Training Fund offers training and skill advancement opportunities for journeypersons and apprentices. The Training Fund also promotes technological and industrial advancement by attending and participating in conferences and committee meetings involving various agencies.



The Training Fund provides members with skill advancement training through classes held at the Union Hall and the new, state-of-the-art training facility in Montrose, NY, as well as hands-on practical supervised training on the heavy construction equipment maintained at the Montrose training facility.

In addition, the Training Fund administers an Apprenticeship Program registered in accordance with the NYS Department of Labor Apprentice Training Regulations. Registered Apprentices are required to complete 144 hours of classroom instruction per year and 4,000 - 6,000 hours of hands-on training over the course of three years. Apprentices are recruited and registered in accordance with the recruitment process approved by the NYS Department of Labor in a partnership with the NYS Employment Center (located in Flushing, NY), Helmets to Hardhats and Nontraditional Employment for Women.

Our instructors are highly skilled in each of their subject areas and hold New York City Board of Education Evening Teacher's Licenses.

Since its establishment in 1970, the Local 14-14B Training Fund has endeavored to develop training and skill advancement programs that remain true to its overall mission: to provide training that keeps the Operating Engineers ranked as the greatest skilled trade in the New York City construction industry. Here are some of our major accomplishments over recent years:

- In 2011, we moved down the road to a state-of-the-art facility. The Training School has a 16-acre campus—more than doubling our space. Our New York State-approved Apprenticeship Program is overseen by our Directors of Journeyperson and Apprenticeship Training in conjunction with our credentialed instructors, coordinators and administrative staff. The team coordinates training on more than 21 pieces of equipment, as well as classrooms with smart board technology. The Training School features a large facility where journeypersons and apprentices can perform equipment repair and maintenance. It also includes a computer lab, a library and a full service maintenance shop, all of which allow us to train year round. The goal of our Training School is to provide the most up-to-date training, utilizing the newest instructional methods, technology and equipment. The equipment fleet includes cranes, forklifts, bulldozers, rollers and simulators. Members also learn in classroom settings, using simulators and operating actual equipment.
- In August 2016, we acquired two John Deere In/Motion Technology Excavator Simulators. The Excavator Simulators enable operators to dig, trench, load trucks and grade, thereby providing an outstanding hands-on training tool in a safe environment.
- · Last year, the Training School had almost 2,500 visits from members who participated in a variety of classes and programs and were either certified or recertified.
- We acquired a state-of-the-art crane training simulator in April 2016.
- In November 2000, we received the prestigious Construction Safety Excellence Award in Technology from the New York City Building Trades.

### **Services**

#### What You Can Achieve Through Training

The programs available through the Training School provide organized classroom instruction and "hands-on" supplemental instruction on heavy equipment. Classroom facilities are available at the Montrose Training Campus or the Union Hall for journeypersons and registered apprentices.

If approved by the Director of Journeyperson and Apprenticeship Training, special job training appointments and sessions are also provided by the program's instructors at the training site.

#### **Journeyperson Training**

The journeyperson training program provides experienced operating engineers with the opportunity to improve existing skills, perfect new skills and participate in training classes that will enable you to broaden your employment opportunities. We offer classes in a variety of disciplines and provide daily opportunity to practice and enhance one's skills on a wide array of heavy construction equipment.



#### **Apprenticeship Program**

In addition to the training provided to journeypersons through the Local 14-14B Training Fund, employers and the Union have established a separate Joint Apprenticeship Committee (JAC) that oversees an apprenticeship program which is registered with the State of New York. The goal of the apprenticeship program is to teach registered apprentices the skills required of Local 14-14B members to operate heavy construction equipment. Registered apprentices complete a three-year program which includes on-the-job experience and 144 hours of related instruction each year. The apprenticeship program is independently administered by the JAC in accordance with written selection and training standards approved by the New York State Department of Labor and maintained by the JAC. The apprenticeship program's director may be contacted for more information about the apprenticeship program.

#### Courses

Courses are available on an ongoing basis and are regularly announced at membership meetings and in the Union's newspaper, The Record. At the new facility, we are proud to be able to offer cutting edge OSHA classes that involve hands-on instruction in HAZMAT handling and other safety areas. Hands-on training is available at the Montrose Training Campus on weekdays and Saturdays. Available courses include:

- Excavator Proficiency Program and Trenching Safety
- Forklift Proficiency Program
- NCCCO Training and Testing in the following categories:
  - Lattice Boom Truck and Crawler Crane
  - Boom Truck
  - Tower
  - Articulating Boom Crane



- Dedicated Pile Driver
- Signal Person
- NYC Department of Buildings Approved Courses:
  - 32-Hour Rigging Supervisor
  - 16-Hour Rigging Supervisor
  - 16-Hour Rigger Workers
  - 8-Hour Rigger Worker Refresher
  - 4-Hour Scaffold User
  - 40-Hour HMO Crane Course
  - 30-Hour Tower Crane Safety and Rigging Awareness Class (required if there is a crane on your jobsite, whether or not you are using it)
- New York City HMO "A" License Preparation
- New York City HMO "B" Endorsement (long boom)\*
- New York City HMO "C" License Preparation (hydraulic crane, written and practical exams)\*
- Authorized Spyder Crane Training Facility
- Load Chart Literacy Program
- LMI, Computers and Operational Aides Use
- Rigging Workshops
- HAZMAT Asbestos Removal Classes
- National Commission for the Certification of Crane Operators Class (required by New York City)
- OSHA Required Certification Programs, including:
  - OSHA 40-Hour Certification
  - OSHA 8-Hour Certification and OSHA 8 Hour Refresher
  - OSHA 16-Hour Certification
  - OSHA Confined Space Certification
  - OSHA 5600 Disaster Site Worker Certification
  - OSHA 500 Courses Certification

For further information about available courses, please contact the Training School at (914) 930-7970.

<sup>\*</sup>The Training School hosts and proctors these exams.

#### Computer Lab

Everyone can benefit from new technologies that are now available at the training facility. The facility is equipped with a computer system that provides easy access to training information. This system provides students and instructors with the ability to view various classes offered at the Montrose Training Campus and at other locations. Instructors can monitor a student's progress online, apply credited experience when applicable and make class instructions readily accessible to students.

The school's computers record nearly all school operations. Equipment repairs, preventive maintenance records and maintenance records are logged online and computer-generated purchase orders allow tracking of expenditures. Having instant access to information is an important tool in accomplishing the Fund's training mission.



If you are interested in enrolling in a course, please contact the Training Fund Office at (718) 939-1489, Ext. 126, or email training@local14training.org.

#### The Training Campus

The Local 14-14B Training Campus is located in Montrose, New York (northwest Westchester County), approximately 30 miles from the Fund Office in Flushing. (Directions are available on page 10.) The Training Campus offers many opportunities to improve and enhance your skills and knowledge. We urge you to take full advantage of this facility, its staff and the classes available. When visiting the campus for the first time, log in just as you do at the Union Hall. You'll be asked to sign a waiver, explaining that you are responsible for the cleanliness, fueling and greasing of the specific machine(s), and you'll be required to wear personal protective equipment (i.e., work boots, hardhat, safety goggles, reflective vest and work gloves). After determining your current skills, as well as what skill improvements, certifications and licenses you are interested in, we will develop a training plan to help you achieve your goals.



# **Training Equipment**



























#### Campus Location

The Montrose Training Campus is located at 19 Trinity Avenue in Montrose, New York 10548; phone: (914) 930-7970; fax: (914) 930-7966.

#### Directions to the Montrose Training Campus

#### Driving From Long Island, Brooklyn and Queens

- Take the Whitestone Bridge to the Hutchinson River Parkway North to Exit 13.
- Take the Cross County Parkway to the Bronx River Parkway/Sprain Brook Parkway North.
- Merge right to the Sprain Brook Parkway.
- Take the Sprain Brook Parkway North. It becomes the Taconic State Parkway.
- Continue on the Taconic State Parkway to Exit NY-9A/100.
- Follow signs to Route 9A North.
- Follow Route 9A North to the Montrose/Buchanan Exit.
- Make a left at the light at the bottom of the ramp (Albany Post Road).
- Stay on Albany Post Road for approximately 1.5 miles.
- Turn right onto Trinity Avenue. The parking lot will be on your right at the end of the street. If you see the FDR Veterans Administration Hospital, you have gone about 300 feet too far.

#### **Driving From Manhattan**

- Take the West Side Highway (Route 9A) or the Henry Hudson Parkway North to the Saw Mill River Parkway North.
- Then, take the Taconic State Parkway North and follow the same directions as noted for Long Island, Brooklyn and Queens.

#### **Driving From New Jersey and Rockland County**

- Take the Palisades Parkway North to the end.
- Proceed over the Bear Mountain Bridge.
- Take Route 6 to Route 9A South.
- Take Route 9A South for approximately 5-8 miles to the Welcher Avenue Exit.
- At the exit, go straight through the light and continue driving for approximately 2 miles.
- Turn left onto Trinity Avenue. The parking lot will be on your right at the end of the street. Trinity Avenue is located about 300 feet past the FDR Veterans Administration Hospital.

#### From Manhattan by Train

• Take Metro-North from Grand Central Terminal to the Cortland Station. Approximately one hour travel time.

Hours of Operation. The Training Center is usually open from 8:00 a.m. until 5:00 p.m., Tuesday through Saturday.

#### **Industry Advancement and Safety Initiatives**

The Local 14-14B Training Fund's mandate includes supporting Industry Advancement Initiatives that will promote technological, legislative and safety and health-related issues that are in the best interests of the Operating Engineers. To this end, representatives from the Local 14-14B Training Fund attend and participate in state, regional and national conferences, along with those coordinated by the International Union of Operating Engineers, and we take an active role in committee meetings involving numerous agencies, including:

American National Standards Institute (ANSI)

Building Trades Employers' Association

Con Edison

Concrete Alliance

Construction Industry Partnership

Crane & Derrick Advisory Committee

Department of Environmental

Protection

Federal Emergency Management

Agency (FEMA) Helmets to Hardhats

Homeland Security Administration

Lower Manhattan Development

Corporation

Metropolitan Transit Authority

Mount Sinai Hospital

New York City Building and Construction Trades Council

New York City Building Congress

New York City Central Labor Council

New York City Comptroller/Prevailing

Wage Enforcement

New York City Council

New York City Department of Buildings

New York City Department of Education

New York City School Construction

Authority

New York Committee for Occupational

Safety (NYCOSH)

New York State AFL-CIO

New York State Department of Labor

New York State Department of

Transportation

New York State Power Authority

Occupational Safety and Health

Administration (OSHA)

Port Authority of New York &

New Jersey

NCCCO Commissions Committee

NCCCO Dedicated Pile Driver

Committee

NCCCO Lift Director Committee

NCCCO Tower Crane Committee

**IUOE** Mobile Crane Manual Committee

IUOE Safety and Health Committee

WTC Safety Committee

In addition, legislative matters are reviewed and monitored by the Local 14-14B Training Fund in conjunction with the Union and cover a broad range of topics, including Crane Licensing, Prevailing Wage issues, New York City Department of Buildings and OSHA Inspections, Union Organizing, Local Zoning issues and Public Fund initiatives such as Bond Acts.

These efforts are coordinated through the Training Fund's Director for Industry Advancement, Allen Wright, who can be contacted at (718) 939-0600, Ext. 125.

### Other Information You Should Know

#### Plan Administration

The Training Fund is administered by a Board of Trustees consisting of both Union and Employer representatives. The Training Fund is financed through employer contributions in accordance with collective bargaining agreements, with assets held in a trust fund in order to provide benefits to covered participants and pay administrative expenses. The Fund's assets are invested and its reserves monitored by the Board of Trustees.

#### It is important to note that sleeping at the site is prohibited, as is conducting or participating in any service or purported game of chance

or skill.

#### **Plan Interpretation**

The Board of Trustees (or its designee(s)) has the exclusive right, power and authority, in its sole and absolute discretion, to administer, apply and interpret the Plan and any other Plan documents and to decide all matters arising in connection with the operation or administration of the Fund. Among other things, the Board of Trustees (or its designee(s)) has the sole and absolute discretion to: (I) take all actions and make all decisions with respect to eligibility for benefits under the Fund; (2) formulate, interpret and apply rules, regulations and policies necessary to administer the Fund in accordance with the Plan's terms; (3) decide all questions, including legal or factual questions, relating to the nature and scope of benefits provided under the Fund; (4) resolve and/or clarify any ambiguities, inconsistencies and omissions arising under the Plan or other Plan documents; and (5) process, and approve or deny, benefit claims and rule on any benefit exclusions and determine the standard of proof required in any case. The Board of Trustees may delegate any duties or powers as it deems necessary to carry out the administration of the Plan.

All determinations and interpretations made by the Board of Trustees or its designee(s) with respect to any matter arising under the Fund, the Plan or any other Plan document will be final and binding on all individuals claiming benefits under the Fund.

#### **Code of Conduct**

A journeyperson or apprentice at the Montrose Training Campus is expected to conduct himor herself in a professional manner similar to that expected of an Operating Engineer at a job site. A journeyperson or apprentice will be dismissed from the Montrose Training Campus and/or any class for disruptive or inappropriate behavior, such as:

- Drunkenness:
- · Theft of equipment;
- Use of narcotics:
- · Fighting;
- Gross disrespect to instructors;
- Behavior creating a danger to themselves and/or others;
- Gross misbehavior and/or improprieties;
- · Refusing to follow OSHA regulations; or
- Poor attendance and grades in the related instruction classes.

#### Right of Appeal

If a dispute arises as to the administration of the benefits available from the Fund, a participant may request a review of the matter within 60 days after becoming aware of the problem. A participant requesting a review, may have the opportunity to review pertinent documents. Requests for review must be made in writing and should be sent to the Fund Office. The Board of Trustees will render a decision within 60 days after the receipt of the request for a review unless special circumstances require an extension of time, in which case a decision will be rendered within 120 days. The decision of the Board of Trustees will be in writing and will include the specific reason(s) for the decision and specific references to provisions of the Plan documents upon which the decision is based.

Apprentices are directed to review the appeal procedures articulated in the Joint Apprenticeship Committee Procedures in the event that they request a review of a matter concerning their apprentice status.

#### **Equal Opportunity Pledge**

The Local 14-14B Training Fund conducts its classes and operates its facility free of discrimination based upon one's age, race, creed, color, religion, national origin, sex (including pregnancy and gender identity), sexual orientation, genetic information, disability, veteran status, arrest record or marital status.

# Your Rights Under the Employee Retirement **Income Security Act**

As a participant in the IUOE Local 14-14B Training Fund, you are entitled to certain rights and protections under the Employee Retirement Income Security Act of 1974 (ERISA). ERISA provides that all Plan participants are entitled to the following.

#### **Information About Your Plan and Benefits**

- Examine, without charge, at the Fund Office all documents governing the Training Fund, including collective bargaining agreements and a copy of the latest annual report (Form 5500 series) filed by the Plan with the U.S. Department of Labor and available at the Public Disclosure Room of the Employee Benefits Security Administration.
- Obtain, upon written request to the Plan Administrator, copies of documents governing the operation of the Plan, including collective bargaining agreements, and copies of the latest annual report (Form 5500 series) and an updated summary plan description. The Plan Administrator may make a reasonable charge for the copies.
- · Receive a summary of the Training Fund annual financial report. The Trustees are required by law to furnish each participant with a copy of this summary annual report.

#### **Prudent Actions by Plan Fiduciaries**

In addition to creating rights for Training Program participants, ERISA imposes duties upon the people who are responsible for the operation of the employee benefit plan. The people who operate your Fund, called "fiduciaries" of the Plan, have a duty to do so cautiously and in the interest of you and other Plan participants and beneficiaries. No one, including your employer, your Union, or any other person, may fire you or otherwise discriminate against you in any way to prevent you from obtaining a training benefit or exercising your rights under ERISA.

#### **Enforce Your Rights**

If your claim for a Training Fund benefit is denied or ignored, in whole or in part, you have a right to know why this was done, to obtain copies of documents relating to the decision without charge, and to appeal any denial, all within certain time schedules.

Under ERISA, there are steps you can take to enforce the above rights. For instance, if you request a copy of Plan documents and do not receive them within 30 days, you may file suit in a Federal court. In such a case, the court may require the Plan Administrator to provide the materials and pay you up to \$110 a day until you receive the materials, unless the materials were not sent because of reasons beyond the control of the Plan Administrator.

If you have a claim for benefits that is denied or ignored, in whole or in part, you may file suit in a state or Federal court. In addition, if you disagree with the Plan's decision, you may file suit in Federal court. If it should happen that Fund fiduciaries misuse the Plan's money, or if you are discriminated against for asserting your rights, you may seek assistance from the U.S. Department of Labor, or you may file suit in a Federal court. The court will decide who should pay court costs and legal fees. If you are successful, the court may order the person you have sued to pay these costs and fees. However, if the court finds your claim is frivolous, the court may order you to pay these costs and fees.

#### **Assistance with Your Questions**

If you have any questions about the Training Fund, you should contact the Plan Administrator. If you have any questions about this statement or about your rights under ERISA, or if you need assistance in obtaining documents from the Plan Administrator, you should contact the nearest Office of the Employee Benefits Security Administration, U.S. Department of Labor, listed in your telephone directory, or:

**Division of Technical Assistance and Inquiries Employee Benefits Security Administration** U.S. Department of Labor 200 Constitution Avenue, N.W. Washington, DC 20210

You may also obtain certain publications about your rights and responsibilities under ERISA by calling the publication hotline of the Employee Benefits Security Administration.

# **Plan Facts**

Official Plan Name	International Union of Operating Engineers Local 14-14B Training Fund		
Employer Identification Number	13-6318522		
Plan Number	501		
Plan Year	July I — June 30		
Type of Plan	Training Program		
Board of Trustees/Plan Administrator	Union Trustees Edwin L. Christian IUOE Local 14-14B 141-57 Northern Boulevard Flushing, NY 11354 Christopher T. Confrey IUOE Local 14-14B 141-57 Northern Boulevard Flushing, NY 11354 John Cronin IUOE Local 14-14B 141-57 Northern Boulevard Flushing, NY 11354 Kenneth Klemens, Jr. IUOE Local 14-14B 141-57 Northern Boulevard Flushing, NY 11354	Employer Trustees  Donald DeNardo Contractors' Association of Greater New York, Inc. 200 Park Avenue, 9th Floor New York, NY 10168  John F. O'Hare Building Contractors Association 451 Park Avenue South, 4th Floor New York, NY 10016  Denise M. Richardson The General Contractors Association of New York, Inc. 60 East 42nd Street, Room 3510 New York, NY 10165  Ernesto Tersigni The Cement League 49 West 45th Street, Suite 900 New York, NY 10036	
Fund Manager	Marlene Monterroso 141-57 Northern Boulevard Flushing, NY 11354 Telephone: (718) 939-1489		
Agent for Service of Legal Process	Legal process may be served on the Plan or on any member of the Board of Trustees at the address listed below.  The Board of Trustees for the International Union of Operating Engineers Local 14-14B Pension Fund 141-57 Northern Boulevard Flushing, NY 11354		
Training School Contact Information	Michael Gonoud, Director of Journeyperson and Apprenticeship Training Thomas Gordon, Director of Journeyperson and Apprenticeship Training Richard Streeter, Director of Journeyperson and Apprenticeship Training Training School Campus 19 Trinity Avenue Montrose, NY 10548 Telephone: (914) 930-7970 Fax: (914) 930-7966		
Industry Advancement Information	Allen Wright, Director for Industry Advancement (718) 939-0600, Ext. 125		



